

## **GST COURSE**

You will be Learning the Following things...

#### Introduction to GST

GST Rule in India

Concept of One Nation One Tax

How GST works

#### Supply under GST

Concept of supply

Composite and mixed Supply

Taxability of composite & mixed Supply

#### Charge of GST

Charge of GST (GST Rate)

Levy & collection of GST (Input & Output)

#### **Composition Levy in GST**

Composition levy for traders & manufacturer

Composition levy for restaurant services

Composition levy for other services

#### Registration in GST

Concept of the taxable person

Person liable for GST registration

Procedure for registration

Cancellation of registration

Practical session on GST Registration

Documents required for GST Registration

#### RCM in GST

Description of RCM under GST

RCM on goods

**RCM on Services** 

RCM from unregistered purchase

#### E Way Bill

Concept of E Way Bill

Eligibility of E Way Bill

Description of All Sub type outward Supply & Inward Supply

Part A and Part B in E Way Bill

Cancellation of E Way Bill

Who will make the E Way Bill

Online E Way Bill Creation

Offline E Way Bill Creation by Tally Prime

Review of E Way Bill Portal

#### Export and Import

Rules of Export under GST

Rules for SEZ

Rules of Import under GST

Export with IGST

Export without IGST

LUT

**IGST Refund** 

**Duty Drawback** 

#### **Exempt Supply in GST**

Exemptions of goods from GST

Exemption of services from GST

#### Value of Supply in GST

Calculation of value of goods and services in GST

Valuation Rules for goods and services

#### Place of Supply in GST

- POS of services within India
- POS of goods within India
- POS of goods outside India
- POS of services outside India

#### Advance Ruling in GST

Question for which Advance ruling can be sought

AAR and AAAR

Procedure for obtain Advance Ruling

Rectification of mistake

Advance ruling to be void in certain cases

#### Input Tax Credit in GST

Concept ITC under GST

Sec 16 Eligibility & Conditions for ITC

Clause (aa) of sec 16(1) added by FA 2021

Summary of sec 16

Sec 17 Apportionment & Block Credits

Sec 17(5) Block Credits in GST

Rule 42 apportionment of input & input services

Rule 43 apportionment of capital goods

Sec 18 ITC in special circumstances

ITC Forms in GST

List of sections and rules related to ITC

Rule 36(4) 5% provisional ITC

Manner and utilisation of ITC

Rule 86A Condition of use of electronic credit ledger

Rule 86B Restriction on the use of electronic credit ledger

How scams and bill trading happen in GST

#### Types of Returns Forms in GST

Overview of GSTR 1

Overview of GSTR 2A

Overview of GSTR 2B

Difference between GSTR 2A and 2B

Overview GSTR 3B

**Overview of GSTR 4** 

Overview of CMP 08

**Overview of GSTR 5** 

Overview of GSTR 6

Overview of GSTR 7

**Overview of GSTR 8** 

Overview of GSTR 9 (Annual Return)

Overview of GSTR 9C

Overview of GSTR 10 (Final Return)

#### Tax Invoice, Debit Note & Credit Note in GST

Tax Invoice provisions and rules

Debit note and Credit note provisions

e-invoicing

#### Live Session on GST Portal

Overview of GST Portal

How to search HSN Code?

How to verify GSTIN?

Electronic Credit Ledger

Electronic Cash Ledger

Electronic Liability Register

#### IFF under GST

What is IFF Filing

Understand the IFF Tables

Filing of IFF

#### **ITC Reconciliation**

How to arrange data

Using Excel for Reconciliation Reconciliation of Tally Data (ITC) with GSTR2B Matching Data with the help of Advance Excel Identify the default supplier in Excel Follow up with suppliers

#### Practical sessions on GSTR 1

Understand Tables of GSTR 1

How to enter B2B supply in GSTR 1

How to enter B2C supply in GSTR 1

How to enter B2CL supply in GSTR1

How to enter debit note and credit note (Registered & Un Registered)

How to enter export invoices (Table 6A)

Advance in GSTR1

Adjustment against Advance in GSTR1

Supply made through E-Commerce

Supply u/s 9 (5)

HSN-wise reporting in GSTR 1

Document-wise reporting in GSTR 1

Amend B2B in GSTR1

Amend B2C in GSTR1

Amend Debit note & Credit Note

Filling online GSTR1

Use of offline tool for GSTR 1 Filing

Prepare JSON file for offline GSTR 1 Filing

Errors in JSON preparation

Filing of GSTR 1

#### Practical sessions on GSTR 1A

What is GSTR-1A Return Form How to add and amend records in GSTR-1A in Detailed

# Practical session on IMS (Invoice Management System)

What is accept, reject and pending option in ims

How to work on IMS Dashboard

#### Practical session on GSTR 2A and GSTR 2B

Understand tables of GSTR 2A Statement

Understand tables of GSTR 2B Statement

Difference between GSTR 2A & GSTR 2B

Analysis of GSTR 2A & GSTR 2B on GST Portal

#### Practical session on GSTR 3B (Regular)

Understand Tables of GSTR 3B

Supplies to be enter under table 3.1

Supplies to be enter under table 3.2

ITC to be claim in table 4

Reversal of ITC in GSTR 3B

Challan preparation and payment on GST Portal

Setoff GST liability (Offset)

Filing of GSTR 3B

#### Practical session on GSTR 3B (QRMP)

Points to remember for quarterly 3B

Understand Tables of GSTR 3B

Supplies to be enter under table 3.1

Supplies to be enter under table 3.2

ITC to be claim in table 4

Reversal of ITC in GSTR 3B

Challan preparation and payment on GST Portal

Setoff GST liability

Filing of GSTR 3B Quarterly

#### Practical session on GST Computation

Learn to prepare data for GST Filing Use of Excel for data preparation Classification of taxable, zero rated and exempt supply Classification of eligible and ineligible ITC ITC set off provisions and its application in computation Application of Rule 36(4)

Mapping GSTR 2B and Book ITC data

Finalizing data for GST Returns

# Supply through E-Commerce Operator (Online Seller)

Amazon, Flipkart, Meesho Sellers GST Computation

TCS computation

Filing GSTR 1 and GSTR 3B for online sellers

#### Practical session on e invoicing

Intro to e invoice

GePP Tool for generating e invoice

Overview and limitation of GePP tool for e invoicing

Add Supplier Master in GePP tool

Add Recipient Master in GePP tool

Add Product Master in GePP tool

Filing Data for e invoicing in GePP tool

Generating JSON file from GePP tool

How to generate IRN and e invoicing

How to cancel e invoice

Time limit for canceling e invoice

Validating and Preparing JSON in Form A for e invoicing

Bulk e invoicing cancellation

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## Income Tax Course ...

You will be Learning the following things...

#### • Basic Concepts of Income Tax

- Overview of Income Tax & Direct Tax
- Important definitions
- Previous Year and Assessment Year
- Charge of Income Tax
- Types of Assessee
- Rate of Tax for different assessee
- Surcharge, Health & education cess
- Gross Total Income & Total Income
- Rebate of (Sec 87A)
- Valuation of perquisites
  - Valuation of Rent Free Accommodation (RFA)
  - Valuation of Motor Car Facility

#### • Income under the head Salary

- Basis of Charge (Sec 15)
- Different type of allowances
- HRA Calculation [Sec 10(13A)]
- Calculation of Provident Fund as updated
- Overview of Forms related to Salary
- Overview of Form 24Q -TDS Return for Salary
- Form 16 TDS Statement
- Form 12B Details of income from previous employer
- Form 12BA Statement of perquisites
- Form 12BB Particulars of deduction claims by employee
- Income under the head House Property

- Chargeability (Sec 22)
- Condition of Chargeability
- Composite Rent
- Deemed Let out Property
- Determination of Annual Value (Sec 23)
- Deduction from Annual Value (Sec 24)
- Standard Deduction
- Interest on Loan
- Unrealized rent treatment
- Deemed ownership
- Income under the head Business & Profession
  - Chargeability (Sec 28)
  - Method of Accounting
  - Income computation & disclosure standards (ICDS)
  - Speculative Business & Specified Business
  - Calculation of Depreciation
  - Admissible Deduction (Sec 30 to 37)
  - Inadmissible deduction (Sec 40)
  - Maintenance of Accounts (Sec 40AA)
  - Audit of Accounts (Sec 44AB)
  - Presumptive Taxation (Sec 44AD, 44ADA, 44AE)
- Income under the head other sources
  - Chargeability (Sec 56)
  - Tax rate on casual income (Sec 115BB)
  - Deduction allowed (Sec 57)
  - Deduction not allow (Sec 58)
  - Deemed income chargeable to tax (Sec 59)
  - Method of Accounting (Sec 145)

#### Income Tax Rebate (Deductions under Chapter VI-A)

- Under Section 80C
- Under Section 80CCC
- Under Section 80CCD(1)
- Under Section 80CCC (2)
- Under Section 80CCD (1B)
- Under Section 80E
- Under Section 80G
- Under Section 80TTA

- Under Section 80D
- Under Section 80DD
- Under Section 80U
- Under Section 80GG

#### • Aggregation of income, Set off & Carry forward of Losses

- Aggregation of Income
- Concept of set off & carry forward of losses
- Advance Tax
  - Concept of Advance Tax
  - Interest on Advance Tax
- Practical Session on New Income Tax Portal
  - Overview of New Income Tax Portal
  - How to register on Income Tax Portal
  - How to reset password
  - Overview of Form 26AS
  - Overview of Annual Information Statement (AIS)
  - How to give feedback in AIS
  - Overview of TIS
  - Interlinkage between AIS, TIS & ITR
  - Concept of Updated Return

#### Practical Session on ITR 1 Filing

- How to make pan based user id & password in Income Tax Portal
- How to make TAN based user id & password in Income Tax Portal
- Eligibility to file ITR 1
- Documents need to file ITR 1
- Overview of ITR 1 Form
- How to file ITR-1 in detail for Salaried Employee
- Excel Computation for ITR 1
- Online ITR 1 Filing

#### • Practical Session on ITR 4 Filing

- Eligibility to file ITR 4
- Presumptive Taxation
- Online ITR 4 Filing
- Account Finalization
  - Balance Sheet & P&L Preparation

- Adjustment Entry
- Projected Financials

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## **Tax Deducted At Source Course**

You will be Learning the following things...

- What is TDS Rules In India
- Sec 192 TDS on Salary Computation
- Sec 194C TDS on Contract
- Sec 194D TDS on insurance commission
- Sec 194H TDS on commission and Brokerage
- Sec 194I TDS on Rent
- Sec 194J TDS on Professional & Technical Services
- Sec 1940 TDS on E comm transactions
- Sec 194Q TDS on Purchase of Goods
- Sec 194R TDS on Benefits & Perquisites
- Sec 206AB Higher Rate of TDS
- Sec 206C(1H) TCS on Sales of Goods
- Income Slab for General
- Income Tax Slab for Senior Citizen
- Income Tax Slab for Very Senior Citizen
- Income Tax Slab for New Tax Regime
- All Types of Journal Entries for Tds (In The Books of Deductor & Deductee)
- How to make online TDS payment
- How to keep proper records of paid challan to file E TDS Return
- How to download CSI File?
- How to download Free TDS Utility Software and Java
- Practical session on Form 24Q Salary TDS Return
- Practical Session on Form 26Q Other than Salary TDS Return
- Practical Session on Form 27EQ TCS Return Sale of Goods
- How To Download Tds Certificates?
- How to file revised TDS Return?
- How to add and correction TDS Challan

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## **Tax Collected At Source Course**

#### You will be Learning the following things...

- Classification of Sellers under TCS
- Classification of Buyers under TCS
- Classification of Goods under TCS with section
- How to calculate TCS on sale of goods
- TCS exemptions
- How to create TCS Challan
- How to File Online TCS Return
- How to Download TCS Certificates
- TCS Accounting in Tally Prime

# Import Excel Data to Tally Prime 5.1

- Import Excel Data to Tally Prime
- How to import excel bank statement data to tally prime
- How to import purchase data with gst to tally prime
- How to import sale data with gst to tally prime

# **BONUS Learnings:**

#### **Accounting in Tally Prime**

In "Accounting in Tally Prime" you'll master the art of efficient bookkeeping

and financial management through hands-on learning with Tally software.

Create Company in Tally Prime Tally Features Create Accounts Masters/Ledger In Tally Prime 50 Voucher Entries In Tally Prime Quotation, Purchase Order, Delivery Challan & Receipt Challan. Create stock item / Masters Create Locations/Godown Create New Vouchers Voucher Entries (F4, F5, F6, F7, F8, F9 and others) Pos (Point of Sale) in Tally Prime Name of Class in Voucher Trade Discount (Buy one get one free)

### **GST in Tally Prime Course**

In this Course, you'll gain practical expertise in managing GST transactions effectively through this comprehensive GST Tally Prime course.

GST Configuration in Tally Prime Create GST Ledgers (i.e.Purchase GST, Sales GST, Export, Import, SGST, CGST, IGST, Debtors, Creditors & others) Pass all types of GST voucher entries in Tally Prime Debit Note and Credit Note in Tally Prime Make Tax Invoices within a minutes in Tally Prime Exempted Entry in Tally Prime Taxable Entry in Tally Prime E Way Bill in Tally Prime E Invoice in Tally Prime Advance received under GST in tally prime Adjustment against advance received in Tally Prime Export Accounting in Tally Prime Import Accounting in Tally Prime GST Refund Entry in Tally Prime Exchange Variance in Tally Prime RCM against Service in Tally Prime RCM against Goods in Tally Prime RCM adjustment and payment in Tally Prime Capital Goods in Tally Prime ITC Reversal in Tally Prime Ineligible ITC Accounting in Tally Prime GST Payment in Tally Prime

## **TDS Practical in Tally Prime**

In this Course, you'll gain practical expertise in managing Tax Deducted at

**Source** effectively through this comprehensive TDS Tally Prime course.

TDS Configuration in Tally Prime Create Masters under TDS in Tally Prime Create Section wise TDS Ledger (i.e. 194C, 194J, 194I and Others) Difference payment code 200 and 400 TDS Payment Code in Tally Prime Threshold Limit in Tally Prime TDS Deduction in same voucher in Tally Prime TDS deduction in Journal Voucher in Tally Prime TDS Deduction in accordance with exemption limit in tally prime TDS Payment in Tally Prime TDS Payment in Tally Prime TDS challan reconciliation in Tally Prime

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