

English Tips

Useful for Beginners

Follow the below English Tips, its Simple &
Easy to Understand
for Learners & Beginners

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As English is the most important language in the world today. This book will help you to learn English in much more better way with the help of tips mentioned below. The language used in this book is very simple & easy to understand. This will help you to use your creative mind & knowledge (by creating your own stories), you have about in English.

This book is designed mainly for beginners/native speakers & Vernacular (non-English medium students).

Also mentioned lots of important tips for your improvement.

I hope you will learn and use these tips with full dedication & sincerely.

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Before begin to read this book . Please follow the 4 most important rules (MIR) which need to remember throughout the session.

I). 4 Most Important Rules (4 MIR):

4 MIR : To get more benefits from this book. Please follow the 4 MIR from start to end of this book.

- 1) REPEAT till you are clear, understand & find it easy to pronounce**
- 2) UNDERSTAND the meaning of the words**
- 3) USE NEW WORDS on your daily conversation**
- 4) TIME MANAGEMENT before start of reading this book, please fix some specific time where nobody would disturb you.
(at least an hour a day)**

II). Alphabet & Phonic sound revision: (to improve your reading)

(ALPHABET IN CAPITAL LETTERS A TO Z)

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

(Small letters a to z)

a b c d e f g h i j k l m n o p q r s t u v w x y z

a b c d e f g h i j k l m n o p q r s t u v w x y z

REPEAT THE BELOW LETTERS WITH PHONIC SOUNDS:

i.e. stands for " that is"

A SAYS "A" = "AH"	i.e.	'A' for <u>A</u> pple
B SAYS "B" = "BA"	i.e.	'B' for <u>B</u> at
C SAYS "K" = "KA"	i.e.	'C' for <u>C</u> at
D SAYS "D" = " DA"	i.e.	'D' for <u>D</u> onkey,
E SAYS "E" =	i.e.	'E' for <u>E</u> lephant

"EH"		
F SAYS "F"= "FH"	i.e.	'F' for <u>F</u> an
G SAYS "G"= "GH"	i.e.	'G' for <u>G</u> host
H SAYS "H"= "HA"	i.e.	'H' for <u>H</u> at
I SAYS "I" = "E"	i.e.	' I' for <u>I</u> nkpot
J SAYS "J" =" JH"	i.e.	'J' for <u>J</u> ug
K SAYS "K" = "KA'	i.e.	' K' for <u>K</u> ite
L SAYS "L" = "LA"	i.e.	'L' for <u>L</u> amp
M SAYS "M"= "MA"	i.e.	'M' for <u>M</u> ug
N SAYS "N" = "NA"	i.e.	'N' for <u>N</u> est
O SAYS "O"= "OH"	i.e.	'O' for <u>O</u> range
P SAYS "P"="PA' , "PH"	i.e.	'P' for <u>P</u> arrot or 'P' for <u>P</u> hone
Q SAYS "Q" = "KW"	i.e.	' Q' for <u>Q</u> ueen
R SAYS "R"="R A"	i.e.	'R' for <u>R</u> at
S SAYS "S"	i.e.	'S' for <u>S</u> nake

= "SA"		
T SAYS "T" = "TA"	i.e.	'T' for <u>T</u> emple
U SAYS "U" = "UH"	i.e.	' U' for <u>U</u> mbrella
V SAYS "V" = "VA"	i.e.	V for <u>V</u> an
W SAYS "W" = "Wah"	i.e.	' W' for <u>W</u> atch
X SAYS "X" = "KS"	i.e.	'X' for " <u>X</u> 'MAS" "KS" = "BO <u>X</u> "
Y SAYS "Y" = "YA"	i.e.	'Y' for <u>Y</u> es or <u>Y</u> ak
Z SAYS "Z" = "ZH"	i.e.	'Z' for <u>Z</u> ip

Let's say (Phonic drill):

at : at, bat, cat ,fat, hat, mat, pat, rat ,sat, vat

an : an, ban, can, fan, man, pan, ran, tan, van,

am : am, jam, ram

ag: bag, rag, tag, wag

ap: ap, gap, cap, lap, map, nap, rap, sap, tap

ad : bad, had, lad, mad, pad, sad

as: as, has, gas, vas

ab: ab, cab, dab,

ay : day, may, gay, ray, say, way

eg : eg, beg, keg, leg, peg,

et: et, get, met, net, pet, wet, yet

en: en, den, hen, men, pen, ten

ed : bed, fed, led, red, ted,

ig : ig, big, dig, fig, wig

it: it bit, hit, kit, sit, pit,

in : in, bin, pin, tin, win, rin, sin

ip : ip, hip, lip, pip, zip

ix : ix, fix, mix, six,

ot: ot, cot, dot, hot, not, pot

od : od, cod, nod, rod, pod

op: hop, mop, top

og: og, dog, hog, log

ow: ow, cow, now

ox: ox, box, fox

un : un, bun, gun, fun, run, sun

up: up, cup, pup,

ub: ub, cub, tub

ut: ut, but, cut, hut, nut

ug: ug, dug, jug, mug, rug, tug

if: is it

go : no, so

of: on, or

up: us

to: do

by: my

III) Vowels & Consonants

There are 26 letters in alphabet out of which 5 letters are vowels & rest of letters(21) are called consonants.

Please note the Vowels & Consonants

5 vowels : a, e, i, o, u

21 consonants : b, c, d, f, g, h, j, k, l, m, n, p, q, r, s, t, v, w, x, y, z

Sound of 'a' words

cat, bat, mat, hat, rat, man, fan, van, ran, cap, sap, tap, nap, zap etc.

Sound of 'e' words

hen, pen, net, leg, peg, bell, sell, red, bed, etc

Sound of 'i' words

pin, tin, sin, lid, pig, fig, nib, hill, pill till etc.

Sound of 'o' words

ox, box, fox, log, dog, doll, pot, cot, top etc.

Sound of 'u' words

jug, mug, cup, hut, bus, tub, gun, nut etc.

**The word Education has main 5
vowels:**

A

E

I

O

U

IV). Building Words

(Increase your vocabulary & improve spelling by learning new words)

It's very important to improve your English vocabulary because it will help you to learn the language fast, by adding more relevant & specific words in your sentences. I want you to refer each day English dictionary and use at least 2 new words in your conversation. It will develop your word power to communicate in English.

So refer the dictionary & find the meaning of each word.

V) Types of Questions/ Repeat Questions

Questions are asked in different ways. Sometimes people are good at conversing in English but when it comes to ask the questions get hesitate soon because not having proper questions practice.

What	Where	Why	Who	Whose	Whom
Does	Doesn't	Do	Don't	Did	Didn't
Am	Is	Isn't	Are	Aren't	With
Was	Wasn't	Were	Weren't	May	Might
Has	Hasn't	Have	Haven't	Had	Hadn't
Will	Won't	Shall	Shan't	Should	Shouldn't
Can	Can't	Could	Couldn't	Must	Mustn't

The above are different types of question terms that used to ask the question?.

Below are the some sets of question tag that I want you to repeat till you are used to it.

What?	Who?	Why?
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What time is it?	Who asked your opinion?	Why don't you buy one?
What's your game?	Who knows about this?	Why don't you go?
What's your deal?	Who can we get to stand in?	Why don't you write to the director?
What's your zodiac sign?	Who gave him the book?	Why are you carrying those heavy bags?
What can I do for you?	Who got the goal?	Why didn't you bring the white board?
What's your name?	Who shall I say is calling?	Why didn't you think of that before we left?
What are you trying to say?	Who will be in charge?	Why pick on me?
What are you drinking?	Who were you talking to?	Why should you waste your time?
What do you think of your house?	Who can we ask?	Why not travel overnight?
What can I do for her?	Who would have thought?	Why not this morning?
What are the requirements?	Who can say that?	Why did you do this to me?
	Who invited you?	Why are you so angry?
What are we having?	Who does this box belong to?	Why don't you try?
What are the examples?	Who else have you told about it?	Why are you so busy?
		Why did you do that?
		Why don't you come?
		Why did you leave so early?

What is your duty?	Who can we ask?	
What are your fees?	Who used to live in this house?	
	Who was the top of the class?	
	Who's the best person to ask?	
Where ?	Which?	When?
Where is the Institute?	Which is my place?	When did you last see him?
Where is the TV guide?	Which way is north?	When do we eat?
Where is it?	Which would be the better?	When do you close today?
Where have they got to?	Which conference would you like to join?	When do you open?
Where are you located?	Which would you buy?	When is he arriving?
Where can I find men's wear?	Which one shall I choose?	When do you want it back?
Where has he been all this time?	Which do you prefer?	When do you close today?
Where can I park?	Which way do you want me to go?	When do we get there?
Where will you be?		When does the fun start?
Where shall we meet?	Which exit do I get off on?	When does the show close?
		When does the train get in?
		When's the next concert?
		When do we eat?

Where shall we go for lunch?	Which month do you prefer? Which is my place?	
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Whose?	Will?
Whose book is this?	Will you attend the meeting?
Whose book is that?	Will you help me?
Whose is this painting?	Will they come with us?
Whose jacket is this?	Will I recommend your name to her?
Whose dress is this?	Will she attend the seminar?
Whose dress is that?	Will we enjoy that game?
Whose suitcase is this?	Will we go together?
Whose notepad is this?	
Whose rubber band is this?	
Whose turn is it?	Will you please turn the volume down a bit, please?
Whose is this box?	
Whose coat is this?	Will you please go there?
Whose magic box is that?	Will he come?
Whose book is on teacher's cupboard?	Will you give this notebook to her?

VI) Write an essay for the below topics at least 100

words each.

Below topics will definitely improve your general knowledge along with that you will learn to write in sentences, it will increase your vocabulary and conversation skills too.

House, Animals, Women In India, India, Cricket, Population,
College Life, Pollution,
Mumbai, Corruption, Terrorisms, Today's Generation, Why English Is Important?,
Education,
Computer, Entertainment, Pets, Festivals, Health, Books, Water, Rural & Urban Areas,
Police,
Politician, Fashion, Myself, My Family, Religion, Abroad, Foreign City, Village,
Technology, Cosmetics,
Ayurveda, Beauty, Dolls, Unemployment, Jobs, Parents, Mother, Relations,
Love, Friends/Friendship, Transport, God, Heritage/Monuments, Yoga, Meditation,
Cooking, Marriage,
Today Economics, World/ Universe, Comedy, Photography, People.

VII) Make your own stories :

Children often insist that family members should tell them a story. Stories told by the elders of the family are heard with great interest. Now I want you to try writing your own stories in English with full confidence & enthusiasm but should be relevant to day to day activities.

For e.g. friend stories, children stories, life stories etc.

Please Note:

In English to be grammatically correct you should know the grammar, parts of speech and tenses more clearly.

For basic and intermediate grammar you can also go through my book Grammar Hint to learn in detail and

other Books on English language will be available soon.

What does grammar mean?

The heart of English is Grammar, so it's very important to know the proper grammar to communicate in English fluently. Grammar follows rules with the proper arrangement of words in a sentence. The base of any language starts with word.

Continue reading.....in **Grammar Hint Book**

VIII) Other important tips to improve your English **("You Must Do")**

Tip No. 1

Learn Phonics

(A to Z) **(Vowels & Consonants)**

Tip No. 2

Read, Read & Read



Tip No. 3

Always try to
communicate in
English with people/
friends

Tip No. 4

**Refer English to
English Dictionary**

**(Increase your
vocabulary)**

Tip No. 5

Try to use new
word daily on
your
conversation

Tip No. 6

Learn more than
2000 common
phrases

Tip No. 7

**Add flavour to your
conversation
(Use Idioms & Proverbs)**

Tip No. 8

Learn Parts of
speech & its sub
types

Tip No. 9

Learn 12 Tenses

Tip No. 10

Do revision of
Irregular Verbs

Tip No. 11

Practice Grammar
Exercises Regularly

Tip No. 12

Learn more than 100

Children Novels,

Short Essays

Tip No. 13

Listen English
Album / Songs with
Subtitle

Tip No. 14

Speak in sentences
instead of word

Tip No. 15

Watch English
Movies without
subtitle

Tip No. 16

Try writing your
own small
sentences stories

Tip No. 17

**Give atleast 3 to 6
hours daily for quick
results**

Tip No. 18

Try to make lots of
questions with
What?, Why?,
When?, Where?,
Which?, Whom?....

Tip No. 19

Improve your confidence level by presenting any general topics in front of your family, friends once in a week

Tip No. 20



You should have time
dedication & passion.

Thank You!